What is the Staff SSO Portal?

The Staff Single Sign on Portal – is a web based application that allows a Challenger Institute staff member to login and access internal college web based resources through a browser on any device connected to the Internet. A staff member only has to login once, and they can launch specific apps without logging in again. It also removes the need to load a VMware View desktop to access internal based web apps, such as the college Intranet. The Staff SSO Portal allows you to manage your account more efficiently – if you’ve never logged in before or your password is expired you will be asked to change it.

How do I access the Staff SSO Portal?

Browse to https://staff.challenger.wa.edu.au – it’s that simple!

This sounds great! Which web applications are currently supported?

The current list of supported applications are as follows:

- Intranet
- Change My Status (out of office)
- ESS
- Innovate
- MIP
- Webmail (Outlook Web Access)
- PD Calendar
- Manage My Account (Quest Self Service)
- Reset Student Password
- Web Data Collector (WDC)
- Web Room Booking (WRB)
- Timetabling Viewer (SWS)
- Update My Details
- VMware Workspace (Access VMware View from your browser)
- College Catch-up

We also provide web links to the following resources:

- Lecturer Portal
- ASRI
- Staff BYOD Wi-Fi settings
- Office 365

What device / browser am I required to use with the Staff SSO Portal?

The Staff SSO Portal supports formatting for both full desktop and mobile web browsers. Recommended web browsers are as follows:
- Windows – Internet Explorer or Google Chrome
- Mac – Safari or Google Chrome
- iOS – Safari
- Android – built-in Android browser or Google Chrome

Any device that runs the above browsers is supported.

**I have never logged into the college network before, how does this help me?**

If you are an external staff member, or simply don’t come onsite to a Challenger campus, or want to be able to access the college resources after hours, this will give you quick and easy access to the college resources and information.

Once you obtain your 03 username and default password from your manager, you will be able to login to the college network from any Internet connected device. The staff SSO Portal will ask you to change your password on the first login, if you have never logged in using your account before.

**What about if my account password has expired?**

The same goes for a staff member whose account password has expired. Upon logging in to the staff SSO Portal, you will be asked to change your password.

**What if my account is locked out or it is not accepting my password?**

You can use the Quest Password Management tool to reset your account (by clicking on the “Forgot Password? Click Here” link below the Logon button). You must be registered with Quest Password Management (Self Service) before being able to use this to reset your account.

The quest URL is [https://qpword.challenger.wa.edu.au/QPMUser](https://qpword.challenger.wa.edu.au/QPMUser)

Co-incidentally once you are logged into the Staff SSO Portal you can setup your self-service questions by clicking on the Manage My Account link.

**OK, so what are the detailed steps to logon to the Staff SSO Portal?**

1. Browse to [https://staff.challenger.wa.edu.au](https://staff.challenger.wa.edu.au)
2. Click on the Username dialog box – enter login name, which is 03 followed by your staff ID, an example of this is 03123456
3. Enter your password and click the logon button.
After a period of inactivity, you will be automatically logged out of the college network for security reasons.